

ACCUMULATING RESUME AND WORK EXPERIENCE



EMPLOYMENT OPPORTUNITIES FOR STUDENTS ENROLLED IN PUBLIC SCHOOL

For additional information, contact your high school transition team leader and the NYC DOE TCAC affiliated with your school's borough support office.*

Summer Youth Employment Program (SYEP)

- Department of Education places students in a variety of internships
- Paid summer internship program for six weeks (July-August)
- For students ages 14 to 24
- Provides job coach (special education teacher/provider)
- For more information, please visit your borough TCAC center (see page 13)

Work, Learn, and Grow Employment Program

- Department of Education places students in a variety of internships
- Paid year round internships (September - June)
- For students ages 14 to 24
- Must be a SYEP participant

Training Opportunities Program (TOP)

Speak with your school's Transition Coordinator for more information on how to apply to this program.

- Administered by the Transition Coordination Center (formerly Placement and Referral Center)
- Paid internships for students with disabilities
- TOP liaisons will identify work locations where students with IEPs will earn minimum wage and can work up to 15 hours per week
- Hours count towards Career Development and Occupational Studies Commencement Credential (CDOS)

Ladders for Leaders:

- Paid summer internships with corporations, nonprofits, and government agencies
- Students receive help with resume, cover letter writing, and interviewing skills
- Internships align with student career goals and interests
- For students ages 16 to 22
- Minimum GPA of 3.00

* Programs and services are subject to change due to COVID-19 restrictions.

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Transition & College Access Centers (TCAC):

The Transition and College Access Centers are devoted to ensuring that students with disabilities are prepared for post-secondary life experiences. In addition to college readiness resources and supports, these centers will also facilitate diverse work-based learning opportunities for students with Individualized Education Programs (IEPs).

Brooklyn:

Boys & Girls High School
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Queens:

90-27 Sutphin Boulevard,
Room 152
Queens, NY 11435
E-mail: QNTCAC@schools.nyc.gov

Bronx:

DeWitt Clinton High School
100 West Mosholu Parkway S,
Room 148
Bronx, NY 10468
Phone: (718) 581-2250
E-mail: BXTCAC@schools.nyc.gov

Staten Island:

Michael J. Petrides School
715 Ocean Terrace
Second Floor, Room 204
Staten Island, NY 10301
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Manhattan:

269 West 35th Street
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